

## **Appendix A: Project Chronology**

- Representatives of three higher education associations met to conceive new approach to North American Collaboration and Exchange, February 1999. Engaged principal investigator (PI). Proposal developed and agreement finalized ca. September 21, 1999. Program begun ca. September 28.
- Principal investigator attended North American Project Directors meeting in Mexico City on behalf of [then] USIA, May 1999, to learn of trilateral mobility programs.
- Sponsoring associations identified and advisory committee members of nine members (from three countries) at project outset.
- PI developed survey questionnaire to determine level of interest, need, and demand for North American collaboration and exchange; to test assumptions on barriers to exchange; and to envision possibility of enhanced programming through a possible new marketplace mechanism late September early October, 1999.
- Teleconference of advisory committee to review questions, October 19. Notes developed and circulated.
- PI and association liaisons participated in CONAHEC meeting, Veracruz, October 25-29 to acquire feedback from participants during special session and beyond. Notes developed and circulated.
- PI defined and drafted research needs, template, models, and job description for research assistant, November 1999.
- Met with key individuals in person as possible (F. Marmolejo, Thomas Wood, Margo Schultz, and staff of U.S. North American Mobility Program, FIPSE).
- Selected reference groups of 5-8 people (primarily campus-based) for each country.
- Engaged assistant to research model programs in December.
- Drafted, circulated to steering committee, and revised concept paper, December and, early January. Sent revised version to advisory committee, January 11, 2000.
- Advisory committee reviewed concept paper and provided constructive input to PI, January and early February.
- Feasibility study developed, based on input, and conveyed electronically to advisory committee February 28 for review prior to meeting of March. Feasibility study conveyed to reference committee by respective associations for their input before March 8 meeting.
- March meeting in Washington, D.C., of advisory committee to determine whether or not to proceed with design of marketplace, March 7-8. Determination made to pursue "virtual marketplace" and "work-study model" instead of new structure, and to finalize feasibility study for possible dissemination. Developed and circulated notes of meeting.
- Letter sent to three governments for their March meeting.
- PI and Barbara Turlington developed paper on quality assurance and credit transfer issues in U.S. higher education; participated in March 30-31 meeting at UTEP.
- PI circulated each model program to its contact person for review and return; revised documents and feasibility study accordingly.
- PI developed and circulated paper on electronic marketplace for review and finalization.
- PI developed and circulated paper on work-based international exchange for review and finalization.
- A teleconference meeting of the advisory committee to close project occurred on September 12, 2000. To complete project, copyediting, formatting, design, translation, and web posting (on ELNET site) followed. A flier was created and distributed to promote documents.